

Yearly Status Report - 2018-2019

Part A				
Data of the Institution				
1. Name of the Institution	M.B.COLLEGE OF COMMERCE AND SHRI G.M.N. ARTS COLLEGE			
Name of the head of the Institution	Dr. Hiteshkumar Bhatt			
Designation	Principal			
Does the Institution function from own campus	Yes			
Phone no/Alternate Phone no.	02716232652			
Mobile no.	9825484882			
Registered Email	mbcadehgam1966@gmail.com			
Alternate Email	dr_bhatt2004@yahoo.com			
Address	M. B. College of Commerce & Shri G. M. N. lalji Arts College, Dehgam			
City/Town	Dehgam			
State/UT	Gujarat			
Pincode	382305			

2. Institutional Stat	us					
Affiliated / Constituent			Affiliated			
Type of Institution			Co-education			
Location			Rural			
Financial Status			Self finance	d and grant-in	n-aid	
Name of the IQAC co	o-ordinator/Directo	r	Dr. Ravindra	Amin		
Phone no/Alternate F	Phone no.		02716232652			
Mobile no.			9824662828			
Registered Email			ravi6003@gma	il.com		
Alternate Email	Alternate Email			mbcadehgam1966@gmail.com		
3. Website Address	5		I			
Web-link of the AQAR: (Previous Academic Year)			<u>https://dehgamcollege.org/wp-content</u> /uploads/2021/08/AQAR-2017-18.pdf			
4. Whether Acaden the year	nic Calendar pre	pared during	Yes			
if yes,whether it is uploaded in the institutional website: Weblink :			https://dehgamcollege.org/wp-content/up loads/2021/08/ACADEMIC- CALENDER-2018-19.pdf		/wp-content/up	
5. Accrediation Det	ails					
Cycle	Grade	CGPA	Year of	Vali	ditv	
2,000			Accrediation	Period From	Period To	
1	В	2.32	2008	16-Sep-2008	15-Sep-2013	
6. Date of Establish	nment of IQAC		15-Jun-2010			
7. Internal Quality	Assurance Syste	m	1			

Quality initiatives by IQAC during the year for promoting quality culture Item /Title of the quality initiative by IQAC Date & Duration Number of participants/ beneficiaries IQAC IQAC Date & Duration Number of participants/ beneficiaries

Regular meeting	15-Jun-2018 1	9	
Regular Meeting	24-Oct-2018 1	9	
Regular Meeting	17-Jan-2019 1	11	
Regular Meeting	05-Apr-2019 1	11	
<u>View File</u>			

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding	g Agency	Year of award with duration	Amount
M.B.College of Commerce &Shri G.M.N.lalji Arts College Dehgam	Job Placement	ĸ	CG	2018 365	50000
M.B.College of Commerce &Shri G.M.N.lalji Arts College De hgamM.B.College of Commerce &Shri G.M.N.lalji Arts College Dehgam	Saptadhara	K	CG	2018 365	20000
M.B.College of Commerce &Shri G.M.N.lalji Arts College Dehgam	UDISHA	KCG		2018 365	20000
		Vie	w File		
9. Whether compositi NAAC guidelines:	on of IQAC as per la	test	Yes		
Upload latest notificatio	n of formation of IQAC		<u>View File</u>		
10. Number of IQAC meetings held during the rear :		4			
The minutes of IQAC meeting and compliances to the lecisions have been uploaded on the institutional vebsite			Yes		
Upload the minutes of r	neeting and action take	n report	<u>View</u>	File	

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organic farming and marketing

2. Guest Lecture Series

3. Significance of student mentoring in educational institute

4. Celebration of the death and birth anniversary of Renowned literary figures

5. Motivation for student centric teaching methodology

<u>View File</u>

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1.Segnificance of student mentoring in educational institute	A special session by IQAC arranged to orient the faculty members and support staff regarding Student Mentoring and its need. As a result of the session the faculty members and staff members eagerly Mentoring the students personally in side campus and off campus.
2. Project study for students by various department	Student of Commerce department came out with project of Organic farming and marketing
3 Planned to arrange Educational tour	Gujarati department arranged educational tour for GANDHI ASHRAM and Gujarati Sahitya Parishad
4. Promotion of Research Culture	Faculty Participated in Almost 39 National State and International Seminars. Published 10 Research Articles in Peer reviewed Journals and Edited books during the year.
Vie	w File
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	24-Dec-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum for various courses are designed, developed and recommended by the board of study of affiliating university, i.e., Gujarat University. The college has to make operational strategy to implement the curriculum as par the academic calendar of the university. The institute follow under cited methods to implement the given curriculum: In the beginning of the academic session a meeting of IQAC is held and the Heads of the departments to prepare a parallel academic calendar of the institute based on the university calendar. Accordingly, we fix the number of teaching days, dates of internal examinations and dates for extra and co-curricular activities. The Heads of the departments, in consultation with the teaching faculty of the respective departments prepare their unit-wise academic planners for the session and ensure the effective implementation of the same. The heads of the department submit the proposed planner to IQAC of the College for approval of all budgetary allocation and dates. Apart from classroom teaching, the students are required to take part in seminars and group discussions conducted by the departments, submit assignments/projects. Extra lectures and expert lectures are conducted to further enhance the purpose and spirit of the curriculum within the permissible time frame of the academic calendar. To ensure the transformed and enriched teaching pedagogy the teachers are frequently trained to utilise the ICT tools installed in the classroom for effective and interesting teaching. Being a college of humanity Our college offer all three languages as main subject. The student being coming from rural background needs to improve linguistic and communicative skill. For that we initiated special classes for the enhancement of communication skill in Gujarati Hindi and English. We offer Functional Hindi as Elective subject and students needs to learn report writing by collecting

data by interaction with community people. For that college and concern department organise a trip for the students to neighbouring area for data collection. The subjects mostly covered for the purpose are Cleanliness, Sanitation, Waste Management, etc. Commerce & English Day celebration, students

learns Basics of Business diff industries covered like Banking hotels, automobile, agricultural, Practical approach and role play the learners and students perform the task as manager and corporate, sales man and marketing manager. Which help the students learn creativity and understand the concept of business Audio visual presentation delivery of lectures in class. Live video from You Tube. International touch to the concept of teaching. Corporate interaction training through industrial visit and interview facing skill and

.1.2 – Certificate	/ Diploma Courses int	roduced during the	e academic year		
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	00	00	00
2 – Academic F	Flexibility				
.2.1 – New progr	ammes/courses intro	duced during the a	cademic year		
Program	me/Course	Programme S	Specialization	Dates of Int	roduction
	Nill	ľ	īil	Ni	.11
		No file	uploaded.	•	
•	es in which Choice B (if applicable) during	•	· · ·	e course system imple	emented at the
	ammes adopting BCS	Programme S	Specialization	Date of impler CBCS/Elective C	
	Nill	ľ	lil	Ni	.11
.2.3 – Students e	enrolled in Certificate/	Diploma Courses	introduced during	g the year	
		Certif	ïcate	Diploma	Course
Number	of Students	ľ	īil	N	il
3 – Curriculum	Enrichment				
.3.1 – Value-add	ed courses imparting	transferable and li	fe skills offered d	uring the year	
Value Add	ded Courses	Date of Int	troduction	Number of Stud	lents Enrolled
	NSS	12/0	6/2018	6	19
	NCC	12/0	6/2018	1	81
Stress	Management	12/0	12/06/2018 181		81
Leadershi	p Development	12/0	6/2018	1	81
		<u>View</u>	<u>/ File</u>		
.3.2 – Field Proje	ects / Internships unde	er taken during the	year		
Project/Pro	ogramme Title	Programme S	Specialization	No. of students e Projects / Ir	
	BA	Guj	arati	4	ł5
	BCom	Com	merce	2	24
		View	<u>/ File</u>		
4 – Feedback S	System				
.4.1 – Whether s	tructured feedback re	ceived from all the	stakeholders.		
<u> </u>				Yes	
Students	Teachers		Yes		
				Yes	
Students Teachers Employers				Yes	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback is collected from students on curriculum, faculty performance, physical facilities, co-curricular and extracurricular activities of the college. The feedback is analysed and communicated to concerned teacher and the improvement is observed. Their feedback regarding physical facilities, cocurricular and extracurricular activities of the college is discussed in the IQAC meetings and necessary steps are taken to solve their grievances if there are any. The Career Guidance and Placement Cell interacts with companies for various purposes - from training to placement - and during their interaction, the companies give feedback about the college. Many experts, trainers, and professionals are invited for various academic-industry programmes. Our past students are invited for various purposes and they are good source to provide us feedback. Moreover, the college faculties are attached to many academic and non-academic organizations and from these extensions, the feedback about the college is also sought.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled		
BCom	Accountancy & Management	480	461	461		
BA	Gujarati, Hindi, English, Psychology, Economics	1320	1231	1231		
	View File					

2.2 – Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled		Number of fulltime teachers	Number of fulltime teachers	Number of teachers
	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG	institution	teaching both UG and PG courses
			courses	courses	
2018	1692	Nill	13	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used	
13	7	4	7	1	4	
	View File of ICT Tools and resources					
	View File of E-resources and techniques used					

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice to the students. They further give constructive feedback on writing, teaching and other elements of career design. They serve to help students balance professional goals with their personal lives or give emotional encouragement during challenging times. OBJECTIVES • To establish a first line of communication for each student with the institution. • To create a sense of oneness among students with the institution. • To identify and mitigate psychology societal and other issues faced by students and coursed there or refer them to experts for remedy. • To make the students be selfaware of their strengths and weakness and take necessary remedial action. THE PRACTICE • Each faculty member is the mentor of a group of Main Subject students. Those faculties will continue to be the mentors for the same group of students till their graduation. • The teacher mentor tries to collect personal information from the student without touching sensitive issues or forcing any information out of the wards and then provides the needed counselling to the student. • Critical issues are brought to the notice of the Head of the institutes. • The teacher meets the students informally outside class hours as well and guides them regarding their career options. • A documented record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes. • When the students enter the college, they get lost in the crowd with too many students in the same class coming from different backgrounds these students face stress of complex course, peer pressure, and emotional immaturity. Therefore, it is the need of the hour to intervene and introduce mentorship program to this vulnerable group. RESPONSIBILITIES OF TEACHER MENTOR The teacher mentor will perform the following functions • Meet the group of students at least Ones in a month. • The faculty members monitor the students to cultivate good habits and avoid bad habits. • Keep contact details of students and parents. • Send letter to parents/guardian for parents meet and also contact parents/guardian if situation demands. • Continuously monitor, counsel, guide and motivate the students in all academic pursuits. • Advises students in their career development/professional guidance. • Keeps contact with the students even after their graduation. • Intimates HOD and suggest if any administrative action is called for.

N	Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
	1692	13	1:130

2.4 – Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	13	8	Nill	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies					
Nill Nil Nill Nil								
No file uploaded.								

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BCom	31	Semester 2,	05/04/2019	07/06/2019

		4, 6		
BA	11	Semester 2, 4, 6	05/04/2019	23/05/2019
BCom	31	Semester 1,3,5	13/12/2018	11/02/2019
BA	11	Semester 1,3,5	13/12/2018	08/02/2019
		<u>View File</u>		

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There is CBCS pattern for UG Programmes. Under which 30 marks are for internal evaluation. 10 out of the 30 internal marks are given for seminars, quiz, assignments, projects and class room participation, 05 marks are provisioned for attendance. The structure of question papers of the external (University) exams of 70 marks is modified so as to include multiple choice questions (MCQ) to prepare the students for competitive examinations. The college has Internal evaluation process in the form of tests, assignments, presentations, projects, participation in inter- and intra-college competitions, etc. The college has initiated Subjective small quiz session in the classroom to provide practice of MCQs.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We strictly adhere to deliver the syllabi of curriculum imposed on us by our affiliating university smoothly. Every department prepares its Teaching plans. Institute has to implement within the curricular framework provided by the University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Heads of the department have to distribute curriculum among the concerned department faculty-members, After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows varied teaching methodologies to deliver information among the student. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive, our faculty simplifies the implemented curriculum for the students so that they can easily comprehend. Our faculty tries to delve deep into the curriculum by assisting teaching learning with activities such as seminars, project work, tutorials, assignments, group discussion educational tour etc. This helps students get practical knowledge of their respective subjects. At the post-graduation level the students take up research projects on the basis of which they are evaluated. The students are also encouraged to make use of journals and magazines to enhance their knowledge. To cope up with advanced knowledge we have establish ICT hub with the help of this we tries to provide the current knowledge in respective subject by the concern faculty. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dehgamcollege.org/programme-outcome/

2.6.2 – Pass percentage of students

Programme

Code	Name	Specialization	students appeared ir final yea examinati	n the in fin ir exam	ts passed al year hination			
31	BCom	Accountancy and Management	133		108	81.20		
11	BA	Gujarati, Hindi, English, Psychology, Economics	304		205	67.43		
		View	v File	•				
2.7 – Student Satis	faction Survey							
2.7.1 – Student Sati questionnaire) (resul				rmance (Institu	tion may de	esign the		
<u>https:</u>	//dehgamcolleg	ge.org/wp-cont	<u>cent/uploa</u>	<u>ids/2021/08</u>	/SSS-201	<u>1.pdf</u>		
CRITERION III – I	RESEARCH, INI	NOVATIONS AN	ID EXTENS	SION				
3.1 – Resource Mo	bilization for Res	search						
3.1.1 – Research fu	nds sanctioned and	d received from var	ious agencie	s, industry and	other orga	nisations		
Nature of the Proje	ect Duration		Name of the funding To agency sa			mount received during the year		
Nill	00	P	Nil	0		0		
		No file	uploaded.					
3.2 – Innovation E 3.2.1 – Workshops/S practices during the	Seminars Conducte	ed on Intellectual P	roperty Right	s (IPR) and Inc	lustry-Acac	lemia Innovative		
Title of works	hop/seminar	Name of	the Dept.		Da	te		
Ni	1	Ni	i1					
3.2.2 – Awards for I	nnovation won by I	nstitution/Teachers	/Research so	holars/Studen	ts during th	e year		
Title of the innovati	on Name of Awa	ardee Awarding	g Agency	Date of awa	ard	Category		
Nil	Nil	ľ	Vil	Nill		Nil		
	·	No file	uploaded.		I			
3.2.3 – No. of Incub	ation centre create	d, start-ups incubat	ted on campu	s during the ye	ear			
Incubation Center	Name	Sponsered By	Name of t Start-up		of Start- up	Date of Commencement		
Nil	Nil	Nil	Nil		Nil	Nill		
		No file	uploaded.					
3.3 – Research Pu	blications and Av	wards						
3.3.1 – Incentive to	the teachers who re	eceive recognition/a	awards					
Sta	te	Nati	National			International		
3la				00				

3.3.2 – Ph. Ds av	warded d	during the	e year (applica	able for PG	College	e, Research Cen	ter)		
	Name of	the Dep	artment			Number o	of PhD's A	warde	d
	Not	Appli	cable		Nill				
3.3.3 – Research	n Publica	tions in t	the Journals n	otified on l	JGC wel	osite during the	year		
Туре	•		Departme	nt	Numb	per of Publication	n Aver	-	npact Factor (if any)
Natio	onal		Hind:	Ĺ	1				Nill
Natio	onal		Englis	sh		2			Nill
				<u>View</u>	<u>File</u>				
3.3.4 – Books an Proceedings per	•			/ Books pu	blished,	and papers in N	lational/Int	ernatio	onal Conference
	De	epartme	nt			Numbe	er of Public	ation	
	Hir	ndi - 3	Book				1		
		Hindi					6		
	P	sychol	ogy				1		
	E	conomi	.cs				2		
				<u>View</u>	<u>r File</u>				
3.3.5 – Bibliomet Web of Science c					ademic y	vear based on av	verage cita	ition in	dex in Scopus/
Title of the Paper	Nam Autl		Title of journa	al Yea public		Citation Index	Institutio affiliation mentione the public	n as ed in	Number of citations excluding self citation
Nil	N	Til	Nil	N	i11	0	Ni	1	Nill
			1	No file	upload	led.			
3.3.6 – h-Index o	f the Ins	titutional	Publications of	during the	year. (ba	ased on Scopus/	Web of so	cience)
Title of the Paper	Nam Auti		Title of journa	al Yea public		h-index	Numbe citation excluding citation	ns g self	Institutional affiliation as mentioned in the publication
Nil	N	i l	Nil	N	i11	Nill	Ni	11	Nil
			1	No file	upload	led.			-
3.3.7 – Faculty p	articipati	on in Se	minars/Confei	ences and	Sympo	sia during the ye	ear:		
Number of Fac	culty	Interr	national	Natio	onal	State	e		Local
Attended/ nars/Worksh			1		4	2	2		13
Present papers	ed		2	25 5		5 Nill		Nill	
				View	<u>File</u>				
3.4 – Extension	Activiti	es							
3.4.1 – Number o Non- Governmen								-	•

Title of the activiti	es	Organising unit/agency/ collaborating agency		particip	r of tead bated in ctivities			umber of students articipated in such activities	
NSS		NSS, Gram Panchayat, Nagarpalika etc			3			250	
NCC			uj. b mmatna	n, NCC, Igar		2			50
				<u>View</u>	<u>r File</u>				
3.4.2 – Awards and re during the year	cognitic	on receive	ed for ex	tension act	ivities from	Govern	ment and o	other	recognized bodies
Name of the activ	ity	Awar	rd/Reco	gnition	Award	ding Boo	lies	N	umber of students Benefited
Nil			Nil	-		Nil			Nill
				No file	uploaded	1.			
3.4.3 – Students partic Organisations and prog						-			
Name of the scheme	-	Organising unit/Agen cy/collaborating agency		Name of the activity		partici	Number of teachers participated in such activites		Number of students participated in such activites
Swachha Bharat Abhiyan	N	Nagarpalika Dehgam		Cleanliness Drive in City Area		2			59
Health education		NSS, Primary Health center SAMPA		Health awareness		1			50
Nirmal Village	Pa	Gram anchaya SAMPA		Awareness for Toilet free Drive		1			50
Women Orientation		CWDC	!	Orien for G	tation irls		3		142
NASHA MUKTI		Psychol			laco	3			109
				View	<u>/ File</u>				
3.5 – Collaborations 3.5.1 – Number of Col	aborati	ve activiti	ies for r	esearch fac	culty exchar	nae stu	dent exch:	ande d	luring the year
Nature of activity			Participa		Source of t	<u> </u>	1		Duration
Nature of activity			00			Nil	Support		00
			_	No file	uploaded				
3.5.2 – Linkages with i facilities etc. during the		ons/indus	tries for	internship,	on-the- job	training	, project w	ork, s	haring of research
Nature of linkage			par inst	ne of the tnering itution/ dustry	Duration	From	Duratio	on To	Participant

			/researc/ with cor detai	ntact						
Nil	N	il	Ni	.1	1	Nill	N	i11	00	
			No	file	upload	led.				
3.5.3 – MoUs sig nouses etc. during		tutions of	f national, i	nternatio	onal imp	ortance, othe	r univer	sities, indust	ries, corporate	
Organisa	ition	Date of MoU signed		Purpose/Activities		student	mber of s/teachers d under MoUs			
Vinayal	Vinayak TMT		2/06/201		relat Deve	Joint Project related to student Development and Extension Activity			32	
CRITERION IV	– INFRAS	TRUCT	JRE AND	LEAR	NING F	RESOURCI	ES			
I.1 – Physical F										
4.1.1 – Budget al	location, excl	luding sa	lary for infra	astructu	re augm	entation durir	ng the y	ear		
Budget allocated for infrastructure augmentation					Budget utilized for infrastructure development					
	175	000			169160					
4.1.2 – Details of	augmentatio	n in infra	structure fa	acilities d	luring th	e year				
	Facili	ties				Exist	ing or N	lewly Added		
Class	rooms wit	h Wi-F	i or lan	1			Newly	7 Added		
Seminar	halls wit	th ICT	facilit	ies			Exi	sting		
Classr	rooms with	LCD f	acilitie	es			Exi	sting		
	Semina	r Halls	3		Existing					
	Labora	tories			Existing					
	Class	rooms			Existing					
	Campus	s Area			Existing					
				<u>View</u>	<u>/ File</u>					
.2 – Library as	a Learning	Resourc	e							
4.2.1 – Library is	automated {I	ntegrated	d Library M	anagem	ent Syst	em (ILMS)}				
Name of the softwa			f automatio or patially)	on (fully		Version		Year of	Year of automation	
Ni	1		Nill			Nil			Nill	
4.2.2 – Library Se	ervices									
Library Service Type	E	Existing			Newly	Added		Total		
Text Books	30256	2	101539	1539 17		2305		30273	2103844	
Reference Books	22341	1	480894	N	ill	Nill		22341	1480894	

	Journa	als	6		5645		2	418	\$	3	6063
						<u>Vie</u> v	<u>v File</u>				
Gr	aduate) S'		ner MOC	DCs	platform NI			CEC (under ner Governm			
	Name of the Teacher			Na	ame of the I	Module	Platform on which module is developed			Date of launching e- content	
	Nil			Ni	.1		Nil		N	ill	
						No file	uploade	d.			
4.:	3 – IT Infr	astructure									
4.	3.1 – Tecł	nology Up	gradation	n (o	verall)						
	Туре	Total Co mputers	Compu Lab	ter	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
E	Existin g	64	2		2	0	2	6	2	10	0
	Added	0	0		0	0	0	1	0	0	0
	Total	64	2		2	0	2	7	2	10	0
4.	3.2 – Bano	dwidth avail	able of i	inter	net connec	tion in the I	nstitution (l	eased line)			
						10 MBI	PS/ GBPS				
4.	3.3 – Faci	lity for e-cor	ntent								
	Nam	e of the e-c	ontent c	deve	lopment fac	cility	Provide	the link of th rec	ne videos a cording faci		entre and
			Ni	1					<u>Nil</u>		
4.4	4 – Mainte	enance of	Campu	s In	frastructu	re					
		enditure inc during the y		n ma	intenance o	of physical f	acilities an	d academic	support fac	ilities, exclu	ding salary
	-	ed Budget o nic facilities		•	enditure inc tenance of facilitie	academic		Assigned budget on physical facilities		penditure in intenance c facilite	f physical
		360500			3458	48		225000		2427	22
lib	rary, sport		compute	ers,			• • •	, academic a ords) (inforn			•
I	mai estab Comm Pur infrast air main Regular take	ntaining lished v ittee, C cchase Co ructure. conditio taining interval care of	y activations ollege ommitte • For oner, them. ls. • J	vit s co ee, c eo int The At	ies to e ommittee dministr etc. wi quipment ernet, e e equipm the comm availabi	ensure ti s like E ation Co th the p like co etc. AMC ent are mencement lity of	ime boun quipment mmittee, purpose mputers, is sign cleaned cof eve black /	l procedu: d mainter : Purchase Library of proper lab equ ed for pr and prov ry academ White bo e plays a	ance wor e Commit Advisor cly mains ipment, coper up- ided wit nic year pards, l:	rk. We ha tee, Bui y Commit taining t water pu -keeping h servic , the con ightings	ave lding tee, the rifier, and e at mittees and

and maintenance sports facilities on the campus for the students and the faculties. • The college has appointed sweepers who have the responsibilities of cleaning all washrooms and keeping the entire campus clean. • The gardener maintains the garden well. • All the peons are assigned duties of specific rooms and areas for cleanliness. Pest control is done at regular interval. • Discarded, outworn, out of use and old and irreparable things are written off annually.

https://dehgamcollege.org/procedures-and-policies/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	87	68000
Financial Support from Other Sources			
a) National	SC,ST OBC EWS NTDNT Scholarship	1061	3019509
b)International	Nil	Nill	0
	View	, File	

<u>VIEW FIIE</u>

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved						
International Yoga Day	21/06/2018	59	Patanjali Yoga Center, Dehgam						
CCC	31/08/2018	29	BAOU Ahmedabad						
CCC	28/02/2019	10	BAOU Ahmedabad						
BPP	31/08/2018	3	BAOU Ahmedabad						
BPP	28/02/2019	3	BAOU Ahmedabad						
Soft Skill Enhancement	12/06/2018	181	Gujarat University						
Legal Drafting Skill	12/06/2018	124	Gujarat University						
	<u>View File</u>								

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Awareness Session for job placement	81	81	Nill	Nill

		View	<u>v File</u>			
	mechanism for tran gging cases during t		edressal of student	grievances, Preven	tion of sexual	
Total grievar	nces received	Number of grieva	ances redressed	Avg. number of days for grievance redressal		
N	ill	N	ill	N	ill	
- Student Pro	gression					
2.1 – Details of c	ampus placement d	uring the year				
	On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents place	
Nil	Nill	Nill	Nil	Nill	Nill	
		No file	uploaded.			
2.2 – Student pro	gression to higher e	education in percen	tage during the yea	r		
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to	
2019	7	B.A.	Hindi	Govt .Arts College, Gandhinagar	M.A.	
2019	18	B.A.	Psychology	Govt. Arts College and Children University, Gandhinagar	M. A.	
2019	8	в.А.	Economics	Govt. Arts College, Gandhinagar	M. A.	
2019	13	в.А.	Gujarati	Govt. Arts College, Gandhinagar	M. A.	
2019	14	B.A.	English	Govt. Arts College, Gandhinagar	M. A. & B Ed.	
2019	16	B. Com.	Accountancy	Govt. Arts College, Gandhinagar	M. Com.	
		View	v File			
	ualifying in state/ nat /GATE/GMAT/CAT/			• •		
	Items		Number of	students selected/	qualifying	
	Nill			Nill		
		No filo	uploaded.			

	Activity		Level		Number of Participants			
	Sports	Coll	ege Inter Co	ollege	701			
C	ultural		College	93	93			
			<u>View File</u>					
5.3 – Student P	articipation and	Activities						
	of awards/medals team event shou	-	•	sports/cultural a	ctivities at nation	al/international		
Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	for awards for number stu				
Nill	Nil	Nill	Nill	Nill	00	Nil		
No file uploaded.								
benefit o college activitie campus an Student Celebratio Anniversar on Particul	e Students' C of the studen e in general. s to be perfe d outside the s' Council de on of Interna y of Mahtma (ar day of the 2019. Celebra ngagement the institution has	ts in parti The studen ormed and pre- college ca uring the ac tional Yoga Gandh, Zaven eir birth. ation of Tea	cular and fo ts' council rogrammes to ampus. The a cademic year Day on 21st rchand Megha Organized S: acher's Day	or the overa has a set a be organiz ctivities p 2018-19 ar June, 2018 ni, Premcha ima Tiranga on 5th Sept	all bettermen agenda of dis ed within th ursued by Ou e summarized Celebration nd, Rani Lax Yatra on 23	nt of the fferent e college r College below: n of Birth mibai etc. rd January,		
5.4.2 – No. of er	rolled Alumni:							
			0					
5.4.3 – Alumni c	ontribution during	the year (in Ru	pees) :					
			0					
5.4.4 – Meetings		ed by Alumni A	ssociation :					
5.4.4 – Meetings			ssociation :					
5.4.4 – Meetings CRITERION V		-	00	ANAGEMEN				
CRITERION V	I – GOVERNAI	NCE, LEADEF	00	ANAGEMEN				
CRITERION V 6.1 – Institution	I – GOVERNAI	NCE, LEADEF eadership	00 RSHIP AND M			r (maximum 50		

shared, methodized and implemented as a result of regular meetings of the Principal, Heads of the Departments, In-charge, conveners of different activities, committees and cells, other members of the staff and stakeholders. • Decisions/activities of the Departments are also referred to the Head of the Institution as the need may be. All routine matters are decided and actions taken by the respective Heads/Conveners of committees. Similarly, for nonteaching staff, the Office Section Head/ Head Clerk take action on routine matters. Only the policy decisions and strategies are decided by the Head of the Institution. • The Accounts Section Head/Accountant does all the necessary work related to account matters of college. The college does promote a culture of participative management. • The maximum number of stakeholders are involved in the decision making process. As a result, the staff, students, alumni, parents are involved with the sense of ownership in the planning and implementation of different academic and administrative activities. • The Management encourages each department to present a report of activities undertaken and also the plan of future actions from time to time. Vision, Mission and Objectives of the college are known to all the employees and other stakeholders. (Displays/College website) • Regular Departmental and Staff Meetings are being held for the co-ordination and monitoring of the Departmental work as well as the other college activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

No

Strategy Type	Details
	 Yes, syllabi are revised of all subjects provided by Gujarat University. Syllabi are framed by respective Board of Studies keeping in mind the syllabi of NET/SLET examination up to 80 and the remaining 20 of the syllabus is framed keeping in mind the creative aspects • The syllabus is framed to award the degree of BA Honours and also to add one paper each in Second and Third years • NSS (National Service Scheme) has been offered as Elective Subject II in Arts faculty • NSS (National Service Scheme) and Leadership development and legal drafting have been introduced as Soft Skill for Commerce
Teaching and Learning	All the departmental members keep record of various activities and teaching methods like: Participative learning Experimental learning Problem solving methodology Imagination and Creativity. The following innovative approaches / methods were adopted by the faculties: - Teaching-learning through ICT using PPT, interactive board, multimedia devices, interactive classroom and other modern techniques of teaching - Innovative methods such

	as TV, films, etc having interdisciplinary themes are shown to students - Special interaction, poster presentations, chart making, participation in subject quiz, etc - Peer learning among faculties and students Move towards paperless administration and introducing examination reforms, Faculty Development Programmes, holding research workshops, training and seminars, well-planned co and extra- curricular activities under Sapt Dhara.
Examination and Evaluation	The University has framed the syllabus to match with the competitive examination to increase speed of conducting examination and save time, the University has decided to keep examination session of 2.30 hours and conduct examination in three sessions in a day.
Research and Development	IQAC Committee to encourage colleagues to take up research projects from different funding agencies. Subscribing research journals. Facilitating computer, internet. IQAC has initiated the workshops for faculty members on for the publication. As a result, the faculty members are publishing research papers in the various Journals. The institute also motivate the faculty members to participate and present papers in the various Seminars and Conferences.
Library, ICT and Physical Infrastructure / Instrumentation	The library has become hi-tech with the facility of computers, internet and library related software. Separate reading section created for students and faculties. The College has 18 classrooms, 02 latest equipped and high- tech laboratories, one centrally air conditioned and technically equipped seminar hall. 64 computers are available for students and faculty. The 03 laboratories - English, Computer, Psychology, with computers, Internet and related software. Office automation with ERP software: "Institute Management System", a software application for the e-governance of college administration through ERP, has been implemented and is being used at the college for more than four years.
Human Resource Management	Recruitment of highly qualified faculty members. Recruitment of the visiting faculties in the subjects

where seats are vacant and no recruitment is done by State Government. The salary to such staff is bare by the management. Faculty development programmes. Various cocurricular and extra-curricular activities for students. KCG Udisha for employability to students.

E-governace area	Details
Planning and Development	E-governance of planning and Development is done through Instit Management System software which called. Keeping in mind E-Governand the college, the IQAC and other committees prepare annual plan for academic and administrative activi through software designed by th college itself. IQAC meeting are 1 regularly to plan the academic calc and administrative activities. Lik facility exists. For further automa and security of library belonging
Administration	College Management System', a software application for the e governance of college administrate through ERP, has been implemented is being used at the college for a than three years. This software contains certain modules which hel to maintain students' record of enrolment etc. Likewise, the late equipment like battery backups computers, printers. Regular inter facilities are upgraded for the be performance of E-Governance of administration.
Finance and Accounts	For finance and account section latest Tally Software is purchased is in use. There is software to con- the fees of students and also to maintain salary accounts, income form no 16 and to generate pay-slip the staff. NEXTGEN SOFTWARE SOLUTI used for finance and accounts.
Student Admission and Support	Gujarat University holds onlin admission of first year students the college provides help centr facility for students support. Me list of the admitted students i uploaded on the university website the college. The fees of the stude are collected with the help of t software in the account section Enrolment forms of the students a

		gov	submitted online with the university. I governance of Student Admission and Support is done through Institute Management System					
-	Examina mpowerment s	Strategies	gene a que sub univ Go for onli of t by	omput eral bsence stion calcu omiss versi versi verna cms o ine t the u the ninat	reports ce, senio n papers, ilation of ion of i ty websi ance. Uni f the st o the un niversit universit ion is d Manage	Examina of stud of stud of inter nternal te are iversity udents iversity y are d ity. E-9 one thr ment Sy	ition lents ior r entry rnal done y exa are y exa are y T lecla gover cough rstem	blocks, presence- reports, modules, marks, ks to the through E amination submitted he results red online cnance of Institute
·	odies during the	-						
Year	Name	of Teacher	Name of conferen workshop attende for which financi support provide	ed p al '	Name of the professional body for which membership fee is provided		Amount of support	
Nill		Nil	Nil		Ni	1	Nill	
			No file uploa	ded.				
	of professional		administrative trair	ning pr	ogrammes	organized	by the	e College for
Year	Title of the	Title of the	From date	Т	o Date	Number of participants (Teaching staff)		Number of participants
	professional development programme organised for teaching staff	training programme organised fo non-teachin staff	or			(Teach	-	(non-teaching staff)
2019	development programme organised for	training programme organised fo non-teachin staff Signifi ance of student mentorin	or g .c 22/02/2019 g :i	23/	02/2019	(Teach)	(non-teaching staff) 4
2019	development programme organised for teaching staff Signific ance of student mentoring in educati onal	training programme organised fo non-teachin staff Signifi ance of student mentorin in educat onal	or g .c 22/02/2019 g :i		02/2019	(Teach staff)	staff)
3.3 – No. of te	development programme organised for teaching staff Signific ance of student mentoring in educati onal institute	training programme organised fo non-teachin staff Signifi ance of student mentorin in educat onal institut	or g .c 22/02/2019 g :i e <u>View File</u> development progr	ramme	es, viz., Orie	(Teach staff	3	staff)
3.3 – No. of te	development programme organised for teaching staff Signific ance of student mentoring in educati onal institute achers attending rm Course, Fac	training programme organised fo non-teachin staff Signifi ance of student mentorin in educat onal institut	or g .c 22/02/2019 g :i e <u>View File</u>	ramme	es, viz., Orie	(Teach staff 1:	3	staff)

C	0	\mathtt{ur}	se	

	- Latin -	
VTEW	г.	те

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-teaching			
Permanent	Full Time	Permanent	Full Time		
Nill	Nill	Nill	Nill		

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Dehgam College sharafi Sahkari Mandali Ltd. •Different types of Leaves, as per Central/State Govt. Pattern • T.A. D.A. towards official tours • Payment of deposit-linked insurance scheme to the family of the employee who dies while in service • Encashment of half- pay commuted leaves at retirement, as per rules • Medical reimbursement and other medical facilities in Government or private hospitals, as per rules • Government Quarters • Faculty Improvement Programmes (F.I.Ps for staff) • U.G.Cs Career Advancement Benefits of Senior Scale and Selection/Readers scale to teachers • LTC facility, as per rules • G.P.F. Advance and withdrawal facilities, as	Loans Deposit facility in Dehgam College sharafi Sahkari Mandali Ltd. Different types of Leaves, as per Central/State Govt. Pattern • T.A. D.A. towards official tours • Payment of deposit-linked insurance scheme to the family of the employee who dies while in service • Encashment of credit balance of earned leaves at the time of retirement • Encashment of half pay commuted leaves at retirement, as per rules • Payment of bonus to non gazette staff • Reimbursement of Registration fees for attending Conferences/ Seminars, etc • Medical reimbursement and other medical facilities in Government or private hospitals, as per rules •	Scholarship and cash prize to outstanding sports, NCC, NSS, Cultural activity students and university examination. The college provides scholarships to the students from its Poor Students' Help Fund. It is given to students who do not have means to study and come from oppressed/dispossessed backgrounds. The Management helps such students in paying their educational costs. The college, however, acts as a facilitator to obtain for our students scholarships .
and Selection/Readers scale to teachers • LTC facility, as per rules • G.P.F. Advance and	reimbursement and other medical facilities in Government or private hospitals, as per rules •	
6.4 – Financial Management and Ro	esource Mobilization	

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal :- The internal Audit of the accounts of the entire institutes and all the bank accounts is done twice in a year by the Auditor. The invoices and vouchers are produced before the auditors as and when required and asked for. The observations of the Auditor are discussed in the management meeting for reforms. The accounts are regularly posted in the books account by using the TALLY software. External: The external audit is Done by the Accounts Officers deputy by the AG office of the state Government. it if done yearly before the end of the financial year. The audit observation includes the maintenance Grant and Salary grants provided by the state government. The auditor also observes the revenue expenditures, Library expenditures and the maintenance expenditures. The queries are satisfactorily solved by the principal and the accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

ear(not covered in	Criterion III)					
Name of the no funding agenci		Funds/ Grnats	received in Rs.	F	urpose	
Dehgam Talu Soci	ıka Education .ety	68	68000		citation of ing students	
		View	<u>/ File</u>			
6.4.3 – Total corpus	fund generated					
		680	000			
6.5 – Internal Qual	lity Assurance Sy	vstem				
6.5.1 – Whether Ac	ademic and Admini	strative Audit (AAA) has been done	?		
Audit Type		External		Inter	nal	
	Yes/No	Age	ncy	Yes/No	Authority	
Academic	No		ill	No	Nill	
Administrativ	ve No	N	ill	No	Nill	
6.5.2 – Activities an	d support from the	Parent – Teacher A	ssociation (at le	east three)		
		Under I	rocess			
6.5.3 – Developmer	nt programmes for	support staff (at lea	st three)			
		0	0			
6.5.4 – Post Accred	litation initiative(s) (mention at least thr	ree)			
Preparation		ssion Upload Coordinator in			oation by IQAC	
6.5.5 – Internal Qua	ality Assurance Sys	tem Details				
a) Submis	sion of Data for AIS	SHE portal	Yes			
b)	Participation in NIR	۲F	No			
	c)ISO certification		No			
d)NBA	or any other qualit	y audit		No		
6.5.6 – Number of C	Quality Initiatives ur	ndertaken during the	e year			
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	n Duration To	Number of participants	
2018	Special Lecture on Competitive exams and	05/07/2018	05/07/201	.8 05/07/201	.8 40	

	job opportunity in commerce						
	faculty by Bharat Dave						
2018	Guest Lecture by computer department on digital marketing by Abhijit Was	24/	08/2018	24/08/	2018	24/08/201	L8 69
2018	Special Lecture on contribution of Amartya Sen by Dr. Parth Joshi	25/	08/2018	25/08/2018		25/08/201	18 72
2018	Guest Lecture by Economics department on GDP by Dr. Bharat Solanki	18/	09/2018	18/09/2018		18/09/201	L8 64
2018	Organic farming and marketing	26/	12/2018	26/12/	2018 29/12/201		18 24
2019	Segnificance of student mentoring in educational institute	22/	02/2019	9 22/02/2019		23/02/201	19 17
				<u>v File</u>			
	- INSTITUTIONA				RACTIC	CES	
	Values and Socia				nes orga	anized by the ins	stitution during the
Title of the programme	Period fro	m	Peric	od To		Number of F	Participants
						Female	Male
Nil	Nill		N	i11		Nill	Nill
7.1.2 – Environmer	ntal Consciousness	and Sus	tainability//	Alternate En	ergy init	tiatives such as:	:
Perce	entage of power requ	uirement	of the Univ	versity met b	by the re	enewable energy	y sources
The College				r Panel o ollege b			DA. against the
7.1.3 – Differently a	abled (Divyangjan) f	riendline	SS				
Item fa	acilities		Yes	/No		Number	of beneficiaries

Physi	cal facili	ties		Y	es		1		
Scribes	for examin	nation		Y	es			Nill	
I.4 – Inclusi	on and Situated	dness							
Year	Number of initiatives to address locational advantages and disadva ntages	Number initiative taken t engage v and contribut local commun	es to with e to	Date	Duration		ame of tiative	Issues addressed	Number of participatin students and staff
2018	1	1		26/12/2 018	04	fa	rganic rming and keting	Farming	25
2018	1	1		07/08/2 018	1		nitary reness	Use of sanitary napkins and hygienic life style	57
				<u>View</u>	<u>File</u>				
I.5 – Humar	N Values and P	rofessiona	al Eth	ics Code of co	nduct (handb	ooks)	for variou	us stakeholder	S
	Title			Date of pu	ublication		Folle	ow up(max 10) words)
	h form and cationary	other			5/2018		high value ethic and funct publi rules br dis stude admis has c con exami Time Cal Admi Sec St Commit Con	The Colleg itive to m a standards s and Prof es in its a d administra- tions. The shes its p s and custo ochure whi stributed to nts at the ssion. The onstituted mittees su ination con Table and endar Comm us Discipl urity Comm udent Help thee, Healt mittee, St evance red ittee, to r	aintain aintain s Human essional cademic cative college olicies, oms in a ch is co all time of college certain ittee, Academic ittee, ine and ittee, Fund ch Centre

consist of Non-Teaching, Teaching staff and Students. They do the follow up of proper code of conduct for various stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics Activity Duration From Duration To Number of participants Blood Departion 26 (07 (2018)) 26 (07 (2018)) 67

Blood Donation	26/07/2018	26/07/2018	67
Camp			
View File			

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation: Installation of Solar Panel for energy conversion and saved. We use LED in our institution at few places like seminar hall, auditorium, Classrooms, Offices and Compound etc. and power saver tube lights at other places to conserve energy. Electronic regulators have been used to replace electric controls. The classrooms and labs are painted in lighter shade of colour to increase illumination. Installation of MCB at certain places in the premises makes it convenient to switch off lights and fans not in use. Water And Sanitation: - The institution has hired the services of a full-time plumber to ensure that there is no water leakage and repair work is carried out in time. Plantation: Planting of trees, symbolically means students' journey of growth and fruition during their experience of study in this college. With the help of the gardener, NSS and NCC Unit have been actively organizing plantation initiatives in the college to maintain aesthetic environment. Every year, the college organizes the program of tree plantation in which students, staff, volunteers of N.S.S. and cadets of N.C.C. unit participate. There are two formal gardens of varying sizes, cultivated lawns, plotted plants, .

7.2 – Best Practices

7.2.1 - Describe at least two institutional best practices

Title of the Practice :- A Felicitation Of Meritorious Students and Faculty Members Goal: The goal of the practice is to motivate the faculty members to render efficient academic and other services. Throughout the academic year the faculties strive hard to achieve a common goal i.e. academic excellence. Here at our college, at the end of academic year, students are felicitated annually for their achievements in academics and extracurricular activities. From the current academic year the management has decided to felicitate the faculties also. Felicitation not only provides the much needed acknowledgment to faculties but also inspires each individual to keep the burning desire inside and thus comes up with extraordinary results in each field that one gets indulged in. Context: Behind organizing the faculty felicitation program is to appreciate and magnify the acts of brilliance in our talented faculties. Our Institution organizes this program not just to celebrate the glorious achievements of our faculties but also to give due regards to our values, discipline, compassion and zeal for learning. Our Management strongly believes that felicitation is a way to encourage good behaviour and competitive spirit. They have always provided a healthy, ethical and fairly competitive environment to grow in every sphere of the activity. Practice :- The practice of felicitation of meritorious students has been introduced in our college long back. Earlier it was just an event to appreciate the students who performed well in NCC, NSS, Cultural activities, Sports and score good percentage and more in respective subjects in the university exams. At the initial stage the number of students was less in numbers, was not more than five. Year by year

our students impressed by the felicitation of such outstanding performers in academic, sports and cultural activities and they felt extremely hopeful of achieving the same. They are motivated by the few and the number grew more than 100 in just five years. During this academic year along with the students, teachers also have been felicitated with "Letter of Appreciation" from the college. So this activity has become the best practice of our college. This best practice has created an urge in the students to perform well in their curricular and extra-curricular activities. It was a booster for all the teachers and students. Since then, the practice was made the hall mark of our institution faculty was consistently guiding the students in that direction. It is worth to mention that, Our students got extraordinary results in the university exam. Objectives: ? To felicitate the students for their excellent performance. ? To bring about changes in the learning process. ? To recognize the service of the dedicated teachers. Problems Encountered ? Identifying the parameters for the excellent performance. ? Large number of students. ? Fixing the cut-off standard. ? Resource mobilization. Strategies adopted to overcome the obstacles Title of the Practice :- NSS Unit and its activities. The Objectives of the Practice: To know the economic conditions of the surrounding locality of our college. To make a responsible citizen through various activities performed by the members of the NSS Units of the college To Develop the leadership qualities among the volunteers To increase efficiency among the volunteers in different fields To build a sense of responsibility towards his/her neighbour. To know the socio-economic position of the common mass of the surrounding locality of the volunteers. The Context The NSS Unit of M.B. College Of Commerce And Shri G.M.N. Lalji Arts College, Dehgam has actively been engaged in conducting various extension and outreach activities right since its inception. The Unit is rendering their NSS Activities with its motto "Not Me, But You". The volunteers have taken a serious role relating to the environmental awareness, health and hygiene of the local people. The Practice: NSS volunteers have served the common masses through the following activities during the whole year: Every year blood donation camps are organized. Health check-up camps in the college premises is organized. Awareness program relating to health and hygiene, family planning, socio-economic conditions and its improvement, prevention of outbreak of various diseases. Creating a Green Environment in the College Campus by undertaking Tree Plantation drives. Zero tolerance to plastics (bags and used pens) on the campus. Awareness activities to motivate the local poor people to live in a clean environment and encourage their children to go to schools. College campus cleaning. Awareness program to decrease pollution of the Narmada by the surrounding people. Evidence of Success: The involvement of the students in awareness program under the guidance of the program officers (N.S.S) has created waves among other students especially among the new entrants. This has helped to build their character and develop leadership quality. Problems encountered and Resources required: Lack of Finance. Lack of necessary updated equipment to make the volunteers interested, involved in multifarious NSS activities. NSS should be included in the curriculum of affiliating University as a compulsory subject. .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://dehgamcollege.org/wp-content/uploads/2021/08/Best-Practices-2018-2019.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established in 1961 by Dehgam Taluka Education Society, M .B. College of Commerce Shri G.M.N. Lalji Arts College, Dehgam provides facilities of higher education at UG levels to the young Students, in pursuit of academic excellence and to help them in the development of their intellectual, physical and moral faculties in safe surroundings with a view to making them disciplined citizens of our country. The background of utter selfless social service has given a distinctive ethical characteristic to our Mandal as well as our college. To this day, although our college is located in a purely rural area, we continue getting students from surrounding areas, from the lower economic background and cutting across all caste and religious denominations. We strive for equity toward all our students and strive to provide them the best education that they deserve and that they can afford. Vision: The Emblem of our institution is:

'Gyanam Param Dhanam'. The vision of the college is: "to attain social upliftment by empowering women through value-based education" We offer English, Hindi, Gujarati, Psychology, Economics as core subjects in UG and accountancy in commerce. The results in the internal tests of the college as well as the external examinations of university have become brighter year after year. In the results June-2019 the outstanding result of the Arts and Commerce faculty at University. Academic and administrative planning and functioning are well coordinated by the IQAC, for a smooth progress with development objectives, directives and guidelines, with specific plans for implementation. As a result of constant efforts made by all of us to constantly scale greater and still greater heights, the college has been awarded. KCG, Gujarat held Academic and Administrative Audit (AAA) of our college and we have been awarded 'B' grade with CGPA 2.42 in 2015. Our College was accredited with 'B' grade by NAAC with CGPA 2.32 on September, 2008. The College IQAC has submitted its AISHE 2018-19 and AQAR 2017-'18 to NAAC for the further procedure of NAAC accreditation cycle II. With the active support of the UGC grant and the matching share of the Management as well as the motivating policies of the Department of Higher Education, Gujarat state through KCG, the quality of education provided in our college has seen remarkable enhancement due to augmented infrastructure, faculty development programmes, students enrichment programmes and outreach activities conducted by the college as part of Institutional Social Responsibility (ISR) in the villages situated in Dehgam.

Provide the weblink of the institution

https://dehgamcollege.org/wp-content/uploads/2021/07/INSTITUTION-DISTINCTIVE.pdf

8. Future Plans of Actions for Next Academic Year

To introduce more innovative/skill oriented programmes: Several sustainable curricular practices which lead to academic effectiveness and excellence are followed. The College intends to organise more certificate courses like English Communication Skills, Use of Correct grammar of Gujarati Language etc. • To arrange workshops, seminars, training programmes for teaching and non teaching staff: In order to provide training in latest pedagogy, the college intends to arrange international, national and regional workshops for teaching staff during the year. To train non-teaching staff in the use of ICT and ERP, the college has planned to organise different programmes so that the non-teaching staff can maintain good relationship with students as well as other stake holders. • Field visits to rural areas by departments of social sciences and languages: The institution is indeed responsive to the community needs and conducts various extension services/activities, as an integral part of the wholesome education process. The institution promotes participation in extension activities by encouraging students and teachers in the extension activities organized by the institute in collaboration with the NSS unit of Gujarat University, Ahmadabad. The volunteers participate in camps of regional and national levels and get the opportunity to be the part of the Republic Day parades. • Upgrading the existing website on dynamic mode. • Planning to host organise Gujarat University City area and Zonal Youth festival in the academic year 2019-20. • Initiate Digital Club

for the digital awareness and Language Club for Language Proficiency among the Students in college.